



BACACAY WATER DISTRICT

P3 Hindi, Bacacay Albay

ANNUAL PROCUREMENT PLAN FOR FY 2026



INDICATIVE



FINAL



UPDATED [Version No.1]

PROCUREMENT PROJECT DETAILS						PROJECTED TIMELINE (MM/YYYY)		FUNDING DETAILS		PROCUREMENT STRATEGY OR TOOLS	REMARKS (Other relevant descriptions of the procurement project, if applicable)
Project Title	End-User or Implementing Unit	General Description of the Project	Mode of Procurement	To be covered by an Early Procurement Activity? (Yes/No)	Criteria for Bid Evaluation (Including Sustainability and Domestic Preference)	Start of Procurement Activity	End of Procurement Activity	Source of Fund	Estimated Budget / Approved Budget for the Contract (PhP)		
Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8	Column 9	Column 10	Column 11	Column 12
General Requirements											
Supply and Delivery of Office Supplies	All Division	Supply and Delivery of office supplies & other computer accessories	Small Value Procurement	NO	LCRB	2nd quarter	2nd quarter	Corporate Budget	125,000.00	Use of framework agreement	
Supply and Delivery of Printed Forms, OR and Water Bills	All Division	Supply and Delivery of Printed Forms, OR & Water Bills	Small Value Procurement	NO	LCRB	2nd quarter	2nd quarter	Corporate Budget	75,000.00	Use of framework agreement	
Fuel, Oil & Lubricants	Technical	Supply and Delivery of gasoline, oil & other lubricants for service vehicle generator, concrete cutter & other Equipment	Small Value Procurement	NO	LCRB	Jan-26	Dec-26	Corporate Budget	573,500.00	Use of framework agreement	
Chemical & Filtering Supplies	Technical	Supply and Delivery of 10 drums Chlorine	Small Value Procurement	NO	LCRB	Jan-26	Dec-26	Corporate Budget	150,000.00	Use of framework agreement	
Extraordinary & Miscellaneous Expense	Technical	BIWADA Sportsfest, BAWAD Anniversary, Team Building & Year End Conference	Small Value Procurement	NO	LCRB	2nd quarter	4th quarter	Corporate Budget	550,000.00	Use of framework agreement	
Legal Services	All Division	For notarial & legal consultation and services	Negotiated Procurement – Highly Technical Consultant	NO	LCRB	Jan-26	Dec-26	Corporate Budget	50,000.00	Use of framework agreement	
Consultancy Services	Admin	Engagement of a consulting firm to provide technical assistance	Negotiated Procurement – Highly Technical Consultant	NO	LCRB	2nd quarter	2nd quarter	Corporate Budget	50,000.00	Use of framework agreement	
Other Professional Services	Technical	Hiring of technical & other related professionals services	Negotiated Procurement – Highly Technical Consultant	NO	LCRB	2nd quarter	2nd quarter	Corporate Budget	60,000.00	Use of framework agreement	
Repair & Maint-Bldg & Other Structure	Technical	replacement of admin building & other structures	Small Value Procurement	NO	LCRB	3rd quarter	3rd quarter	Corporate Budget	50,000.00	Use of framework agreement	
Repairs & Maintenance -IWSS Rehabilitation of 100 service cor	Technical	For cost of labor and materials for transmission & distribution line & replacement of pipes due to road widening	Small Value Procurement	YES	LCRB	2nd quarter	2nd quarter	Corporate Budget	250,000.00	Use of framework agreement	
Repair & Maintenance of Pump and other machinery	Technical	Cleaning and trouble shooting of machinery & equipment	Small Value Procurement	YES	LCRB	3rd quarter	3rd quarter	Corporate Budget	50,000.00	Use of framework agreement	
Machinery & Equipment	Technical	Replacement of Defective parts of machinery & equipment	Small Value Procurement	YES	LCRB	3rd quarter	3rd quarter	Corporate Budget	400,000.00	Use of framework agreement	
Machinery & Equipment	Technical	Other expenses	Small Value Procurement	YES	LCRB	3rd quarter	3rd quarter	Corporate Budget	50,000.00	Use of framework agreement	
Repair & Maint-Furniture & Fixture	Technical	repair & maintenance of office furniture & fixtures & other related expenses	Small Value Procurement	NO	LCRB	Jan-26	Dec-26	Corporate Budget	50,000.00	Use of framework agreement	
Repair & Maintenance-Transportation	Technical	Repair & Maintenance and replacement of vehicles accessories, change oil, filter and greasing	Small Value Procurement	YES	LCRB	Jan-26	Dec-26	Corporate Budget	150,000.00	Use of framework agreement	
Repair & Maintenance-Other Property, Plant & Equipment	Technical	Cost of labor & materials and other expenses incurred in the maintenance of other general plant, repainting and repair	Small Value Procurement	YES	LCRB	Jan-26	Dec-26	Corporate Budget	70,000.00	Use of framework agreement	

Advertising Promotional & Mktg. Expenses	Admin	For printing of tarpauline & other promotional activities	Small Value Procurement	NO	LCRB	Jan-26	Dec-26	Corporate Budget	5,000.00	Use of framework agreement	
Supply and Delivery of Plumbing tools	Technical	Repair of facilities & equipment	Small Value Procurement	NO	LCRB	Jan-26	Dec-26	Corporate Budget	150,000.00	Use of framework agreement	
Supply and Delivery of Materials for Service Connection	Technical	Repair and maintenance of service connections	Small Value Procurement	NO	LCRB	Jan-26	Dec-26	Corporate Budget	700,000.00	Use of framework agreement	
Supply and delivery of fittings/materials	Technical	Repair and maintenance of New Connections & Reconnection	Small Value Procurement	NO	LCRB	Jan-26	Dec-26	Corporate Budget	500,000.00	Use of framework agreement	
Supply and Delivery of service line extension	Technical	Improvement and extension of service line	Small Value Procurement	NO	LCRB	Jan-26	Dec-26	Corporate Budget	100,000.00	Use of framework agreement	
Supply and Delivery of 600 pieces of water meters	Technical	For new connection and for replacement of defective water meters	Small Value Procurement	NO	LCRB	Jan-26	Dec-26	Corporate Budget	1,200,000.00	Design and Build Scheme	
Supply and Delivery of Materials	Technical	Improvement of facilities and water supply system	Small Value Procurement	NO	LCRB	Jan-26	Dec-26	Corporate Budget	100,000.00	Use of framework agreement	
Water Source Development	Technical	Construction of the Proposed Water Source, Drilling Fabrication and Installation of Electromechanical Equipment and Pole Line Constructions and Power Supply	Competitive Bidding	NO	LCCRB	Mar-26	Jun-26	Corporate Budget	5,600,000.00	Use of framework agreement	
Improvement of Annex Building	Admin	Improvement and Repair of Annex Building	Small Value Procurement	NO	LCRB	Jan-26	Dec-26	Corporate Budget	200,000.00	Use of framework agreement	
Supply and Delivery of Overhead Tank	Technical	Installation of Overhead tank at San Pedro Pumping Station	Competitive Bidding	NO	LCRB	Jan-26	Dec-26	Corporate Budget	1,000,000.00	Design and Build Scheme	
Supply and Installation of Read and Bill System	Admin	System upgrade	Small Value Procurement	NO	LCRB	Mar-26	Mar-26	Corporate Budget	350,000.00	Use of framework agreement	
Supply and Delivery of 1 unit Desktop	Admin	Improvement of systems	Small Value Procurement	NO	LCRB	Mar-26	Mar-26	Corporate Budget	50,000.00	Use of framework agreement	
Supply and Delivery of 5 units Android Phones	Admin	Improvement and installation of new systems for read & bill	Small Value Procurement	NO	LCRB	Mar-26	Mar-26	Corporate Budget	35,000.00	Use of framework agreement	
Supply and Delivery of 4 units radio transceiver device	Admin	Improvement of facilities and services	Small Value Procurement	NO	LCRB	Mar-26	Mar-26	Corporate Budget	15,000.00	Use of framework agreement	
Transportation Equipment	Admin	Improvement of services and equipment	Competitive Bidding	NO	LCCRB	Mar-26	Jun-26	Corporate Budget	2,500,000.00	Design and Build Scheme	
Supply and delivery of 5 pieces swivel chair, 2 unit steel cabinet	Admin	Improvement of Office furniture & fixture	Small Value Procurement	NO	LCRB	Mar-26	Mar-26	Corporate Budget	150,000.00	Use of framework agreement	
Furniture and Picture	Admin	Improvement of office	Small Value Procurement	NO	LCRB	Mar-26	Mar-26	Corporate Budget	160,000.00	Use of framework agreement	
Supply and Delivery of Submersible pump and motors	Technical	Improvement and repair of Facilities/Equipment	Small Value Procurement	NO	LCRB	Jul-26	Jul-26	Corporate Budget	1,000,000.00	Design and Build Scheme	
Supply and Delivery of Flowmeter & AVR	Technical	Upgrade of facilities	Small Value Procurement	NO	LCRB	Jul-26	Jul-26	Corporate Budget	600,000.00	Use of framework agreement	
Other Maintenance & Operations Expense	All Division	Repair and improvement of office equipment	Small Value Procurement	NO	LCRB	Jul-26	Jul-26	Corporate Budget	237,000.00	Use of framework agreement	
Other Plant and PPE	Technical	Improvement and repair of Facilities/Equipment	Small Value Procurement	NO	LCRB	Jul-26	Jul-26	Corporate Budget	50,000.00	Use of framework agreement	
Miscellaneous Items (for Direct Acquisition only) Sec 32.2 of RA No. 12009											
Traveling Expenses-Local	All Division	Provision for monthly local travel allowance & per diems of BODs, GM & authorized representatives in attending seminars, conferences, convention & consultation to any gov't. offices & other related travel	Direct Contracting	NO	SRRB	Jan-26	Dec-26	Corporate Budget	208,400.00	Use of framework agreement	
Training Expense	All Division	Continuing Professionalization of Employees & Board, GAD related trainings	Direct Contracting	NO	SRRB	Jan-26	Dec-26	Corporate Budget	120,000.00	Use of framework agreement	
Water Expenses	Technical	For health & sanitation; BAWAD office water consumption	Direct Contracting	NO	SRRB	Jan-26	Dec-26	Corporate Budget	12,000.00	Use of framework agreement	
Electricity Expenses	Technical	Lighting & ventilation of BAWAD Office & pumping stations	Direct Contracting	NO	SRRB	Jan-26	Dec-26	Corporate Budget	2,940,000.00	Use of framework agreement	
Postage & Courier services	Technical	Sending reports to other agencies	Direct Contracting	NO	SRRB	Jan-26	Dec-26	Corporate Budget	4,000.00	Use of framework agreement	
Telephone Expense	Technical	Provision of monthly local allowance to authorized employees, Board of Directors & Office Phone	Direct Contracting	NO	SRRB	Jan-26	Dec-26	Corporate Budget	34,800.00	Use of framework agreement	
Internet Expense	Admin	Provision for monthly internet subscription	Direct Contracting	NO	SRRB	Jan-26	Dec-26	Corporate Budget	61,400.00	Use of framework agreement	
Auditing Services	All Division	For auditing fees	Agency to Agency	NO	SRRB	Jan-26	Dec-26	Corporate Budget	142,951.10	Use of framework agreement	
Other General Services	Finance	Non professional services	Direct Contracting	NO	SRRB	Jan-26	Dec-26	Corporate Budget	10,000.00	Use of framework agreement	
Labor & Wages	All Division	Provision for wages of JO, laborer and emergency worker.	Direct Contracting	NO	SRRB	Jan-26	Dec-26	Corporate Budget	526,000.00	Use of framework agreement	

Taxes, Duties & Licenses	Finance	For 2% franchise tax on the gross revenue & community Tax; LTO Registration of BAWAD service vehicle	Agency to Agency	NO	SRRB	Jan-26	Dec-26	Corporate Budget	510,000.00	Use of framework agreement	
Insurance Expense	All Division	Surety bond annual premiums of bonded employees & GSIS insurance of BAWAD service vehicle & Office Bldg.	Agency to Agency	NO	SRRB	Jan-26	Dec-26	Corporate Budget	50,000.00	Use of framework agreement	
Representation Expenses	All Division	For BODs, GM & employees travel, trainings & for visitors	Direct Contracting	NO	SRRB	Jan-26	Dec-26	Corporate Budget	245,000.00	Use of framework agreement	
Rent/Lease Expense	All Division	For vehicle & equipment rental	Direct Contracting	NO	SRRB	Jan-26	Dec-26	Corporate Budget	50,000.00	Use of framework agreement	
Membership Due or Contribution	Admin	For membership & contribution	Direct Contracting	NO	SRRB	Jan-26	Dec-26	Corporate Budget	32,842.00	Use of framework agreement	
Donations	Admin	Continuing Corporate Social Responsibility	Direct Contracting	NO	SRRB	Jan-26	Dec-26	Corporate Budget	5,000.00	Use of framework agreement	
Common Use Supplies and Equipment (CSE) to be purchased from PS-DBM (kindly indicate the summary/total amounts only)											
									45,925.00		

Note: Insert additional rows as necessary

Total Amount of Estimated Budget for EPA Projects:

Total Amount of CSEs to be purchased from PS-DBM:

Total Amount of Estimated Budget:

Prepared by:



MA. THERESA V. PEREZ

Signature over Printed Name

Utilities/Customer Services Assistant C

Bids and Awards Committee Secretariat

Date : _____

Recommended by:
By the Authority of the Bids and Awards Committee


GEMMA B. BIDAR

Signature over Printed Name

Cashier B

Bids and Awards Committee Chairperson

Date : _____

Approved by:



ALMA B. CHAVEZ

Signature over Printed Name

General Manager

Head of the Procuring Entity

Date : _____